

IT Executive Steering Committee

Project Name: Enterprise Resource Planning (ERP)

Steering Committee Agencies:

Administration	Health Services
Agriculture, Trade and Consumer Protection	Natural Resources
Children and Families	Revenue
Corrections	Transportation
Employee Trust Funds (advisory capacity)	Workforce Development

Executive Sponsor: Department of Administration

Project Mission

- Consolidate multiple outdated human resource, procurement and financial business systems into one efficient, transparent and modern enterprise-wide system to meet state government business needs.

Project Vision

- Respect and encourage user input
- Solution will be business driven
- Enhance data security to increase the confidentiality of our employees and partners
- Focus on training, communication and change management
- Minimize customization
- Provide for crisp and timely decision making
- No layoffs: will manage personnel changes through redeployment, attrition and vacancies

Project Goals

Deploy a secure and reliable ERP system that:

- Enables a more efficient and effective workforce and operations through standardized work processes and the ability to utilize analytics
- Identify and resolve work processes, materials and systems for alternatives to using personally identifying information (example: social security number for travel expenses)
- Reduce or eliminate paper
- Empowers our workforce by streamlining approval processes and pushes decision making to the appropriate level
- Improves transparency
- Reduces long-term business costs

Mission: defines purpose and primary objectives; defines the key measure or measures of success; prime audience is the leadership team.

Vision: defines the purpose in terms of the values. The vision statement communicates the purpose and values of the organization. For employees, it gives direction about how they are expected to behave and inspires them to give their best.

Goals: specific, measurable, attainable, realistic and time-sensitive (SMART).